UWM Campus Lamp Charge Back Policy
Date: 08/20/2015

Overview

The purpose of this policy is to provide consistency in determining responsibility for the cost of campus lamp installation and replacement.

Reference Policy: University of Wisconsin System Financial and Administrative Policy #25, Facility Services Chargebacks

Facility Services lighting level goals for:

- Corridors 15-20 FC 5000K
- Classrooms 35-40 FC 5000K
- Offices 35-40 FC 5000K
- Lecture halls 35-40 FC 5000K
- Laboratories 50-55 FC 5000K

Statement of Policy

1.0 Lamps which are the responsibility of Facility Services

1.1 Lamp selection is determined by Facility Services. If a department would like to use a different lamp than the one selected, the cost associated with the lamp will be charged backed to the department. Additionally, it will be the department’s responsibility to stock any specialty lamps.

1.2 All lamps controlled by a common wall switch will be funded by Facility Services.

1.3 Lamp areas

1.3.1 Outside lighting in public spaces, exterior building, signs, bike paths, porches and sidewalks; excludes rolling signs, specialty signage and Moynihan Field

1.3.2 Interior building public spaces, e.g. hallways, breezeways, bathrooms, house lights in performing art and theater areas
1.3.3 Building rooms that support General Purpose Revenue (GPR) related activities, e.g. department offices, laboratories, lecture halls

2.0 Lamps and labor which are the responsibility of the individual department
   2.1 All remodeling lighting requests will be paid for by the department (see 1.1).
   2.2 Any specialty lamps will be charged to the department.

2.3 Lamp areas
   2.3.1 Parking structures and parking lots
   2.3.2 Outside athletic areas, i.e. Moynihan Field
   2.3.3 Interior athletic areas, i.e. the Klotsche Arena, Pavilion Gym, racquetball courts and Engelmann Gym
   2.3.4 Theater lighting in performing arts and theater areas
   2.3.5 Greenhouse lighting
   2.3.6 Department specific signage and kiosks
   2.3.7 Desk and personal lamps

3.0 Off campus facilities
   3.1.1 Listing of off campus facilities: School of Freshwater Sciences, Zilber School of Public Health, Kenilworth, Cozzens & Cudahy Research Center and the Innovation Campus Accelerator Building
   3.1.2 Off campus facilities will be charged back for lamping needs following the same campus policy provisions state in 1.0 and 2.0 above with the exception of the research laboratories at the Great Lakes Research Facility.