



Job Request Form

University of Wisconsin-Milwaukee
Rapid Prototyping Lab

Die Cutter Request Form

This form must be printed off and brought to the RP Lab after the PDF/Illustrator files and this form have been emailed to **uwmrplab@uwm.edu**.

CAD files do not work with the machine so do not try and submit a CAD file for die cutting. If you want to cut out text you must have a stroke on the text and not just a fill. Files that are not named as the form lists will not be accepted. Improperly filled out forms will result in the denial of the laser cut request.

By submitting a laser cut request with this form, you are acknowledging to have read and agreed to all UWM RP Lab policies and procedures. Failure to comply with these policies will result in print request being denied.

User Details:

First Name: _____ Last Name: _____

Due Date: ___/___/___ Email: _____ Gold Account ID #: _____

File Details:

File Name: _____

Length: _____ in Width: _____ in (Max=23 in) Area: _____ in² Area: _____ ft²

Vinyl Details:

Student Provided

Black

White

Other:

Transfer Tape Details:

Student Provided

Yes

No

If you would like transfer tape you will have to come down and peel away the excess vinyl you do not want as part of your cut and then the transfer tape can be applied.

--- LAB USE ---

Lab Tech: _____ Sqft: _____

Date Completed: _____ Amount Due: _____

Name: _____ **Date:** _____ **Time:** _____

All die cuts will be held until the end of the semester, the material will be disposed of after that point. Please pick up your die cuts as soon as possible as there is limited space in the RP Lab.